



*Embassy of the United States of America  
Baghdad, Republic of Iraq*

October 3, 2011

To: Prospective Quoters

Subject: Request for Quotations number S-IZ100-12-Q-0002

The Embassy of the United States of America invites you to submit a quotation for the trimming and removal of trees at the west end of Camp Olympia at the U.S. Embassy in Baghdad.

Enclosed is a Request for Quotations (RFQ) for the trimming and removal of trees at the west end of Camp Olympia at the U.S. Embassy in Baghdad. Your quote must be submitted electronically by email with the subject line "Quote S-IZ100-12-QR-0002 Enclosed" exclusively to [BaghdadGSOProcBid@state.gov](mailto:BaghdadGSOProcBid@state.gov) on or before 12:00 noon (Baghdad Time) on October 13, 2011. You may also elect to submit your proposal in hard copy marked for the attention of the "Contracting Officer – Proposal S-IZ100-12-Q-0002 Enclosed", which may be delivered to the Embassy Red CAC on Al Kindi Street between 0800 and 1500 on regular business days, and by 12:00 noon on October 13, 2011. No quotes will be considered if delivered to any other addresses than those stated above, and no quotes will be accepted after the solicitation closing date and time.

The U.S. Government intends to award a purchase order to the responsible company submitting an acceptable offer at the lowest price. We intend to award a contract based on initial proposals, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so. The Government reserves the right to reject an offer if Offeror submits an offer electronically to any email address other than to [BaghdadGSOProcBid@state.gov](mailto:BaghdadGSOProcBid@state.gov)

In order for a quotation to be considered, you must also complete and submit the following:

1. SF-1449 Blocks 17a, 23, 24, & 30a-c.
2. Section 1 - Pricing
3. Section 5, Representations and Certifications – all fields highlighted in yellow
4. Additional information as required in Section 4, Evaluation Factors.

Direct any questions regarding this solicitation by email at [BaghdadGSOProcurement@state.gov](mailto:BaghdadGSOProcurement@state.gov)

Sincerely,

Wiley J. Williams  
Contracting Officer

Enclosure: S-IZ100-12-Q-00002